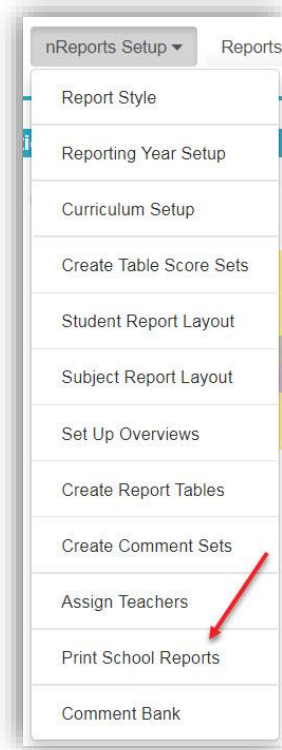


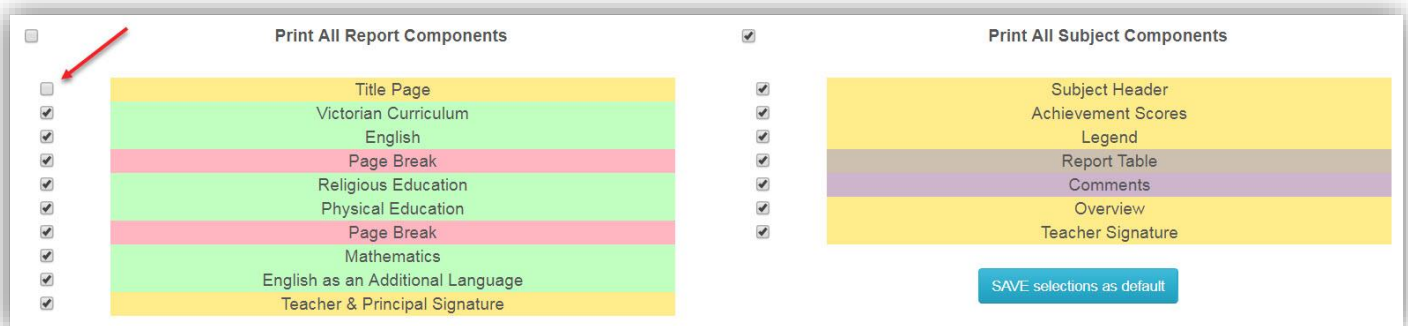


Print Selected Areas of Student Reports

1. From the 'nReports Setup' menu, select 'Print School Reports'.



2. You can choose to only print certain areas of the student reports. For example, you might want to re-print the reports without the title page. All you have to do in this case is untick the 'Title Page' report component and then print the reports as you normally would.



3. You can also choose which components to print at the subject level. For example, you might need to print certain reports without the achievement scores (and their associated legends). To do this, you'd untick those two subject components and then print the reports as you normally would.

Print All Report Components		Print All Subject Components	
<input checked="" type="checkbox"/>	Title Page	<input checked="" type="checkbox"/>	Subject Header
<input checked="" type="checkbox"/>	Victorian Curriculum	<input type="checkbox"/>	Achievement Scores
<input checked="" type="checkbox"/>	English	<input type="checkbox"/>	Legend
<input checked="" type="checkbox"/>	Page Break	<input checked="" type="checkbox"/>	Report Table
<input checked="" type="checkbox"/>	Religious Education	<input checked="" type="checkbox"/>	Comments
<input checked="" type="checkbox"/>	Physical Education	<input checked="" type="checkbox"/>	Overview
<input checked="" type="checkbox"/>	Page Break	<input checked="" type="checkbox"/>	Teacher Signature
<input checked="" type="checkbox"/>	Mathematics		
<input checked="" type="checkbox"/>	English as an Additional Language		
<input checked="" type="checkbox"/>	Teacher & Principal Signature		

SAVE selections as default

4. You can even choose print options from both areas at the same time. An example where this is necessary would be if you wanted to print only the comments from the student reports. From the report components, you would untick everything except for the subject areas that contain comments. Then you'd untick everything except the comments from the subject components. Now you can print the reports as you normally would.

Print All Report Components		Print All Subject Components	
<input type="checkbox"/>	Title Page	<input type="checkbox"/>	Subject Header
<input checked="" type="checkbox"/>	Victorian Curriculum	<input type="checkbox"/>	Achievement Scores
<input checked="" type="checkbox"/>	English	<input type="checkbox"/>	Legend
<input type="checkbox"/>	Page Break	<input type="checkbox"/>	Report Table
<input checked="" type="checkbox"/>	Religious Education	<input checked="" type="checkbox"/>	Comments
<input checked="" type="checkbox"/>	Physical Education	<input type="checkbox"/>	Overview
<input type="checkbox"/>	Page Break	<input type="checkbox"/>	Teacher Signature
<input checked="" type="checkbox"/>	Mathematics		
<input checked="" type="checkbox"/>	English as an Additional Language		
<input type="checkbox"/>	Teacher & Principal Signature		

SAVE selections as default