Download Front Cover Designer

1 The VELS Front Cover Designer needs to be downloaded in order to edit/create the front cover of the report to suit your school.

Download VELS Front Cover Designer from www.cepl.com.au DOWNLOADS Section.

Downloads

RESOURCES FOR NREPORTS (Ver 3):

- Presentation Notes- General Guide to Setting up nReport V3
  - nReports Admin Manual
  - Quick Guide to Standard Setup for nReports V3- Melb
  - Quick Guide to Standard Setup for nReports V3- Sale

- Logon Guide for Teachers
- Formatting Guide for Teachers
- Quick Guide to Report Styles   *or*   Extended Guide to Report Style
- VELS FrontCover Designer

2 Save the file to a location of your choice.

File Download

Do you want to open or save this file?

Name: VELSFrontCoverDesigner.zip
Type: Compressed (zipped) Folder, 2.93MB
From: 192.168.10.100

Open | Save | Cancel
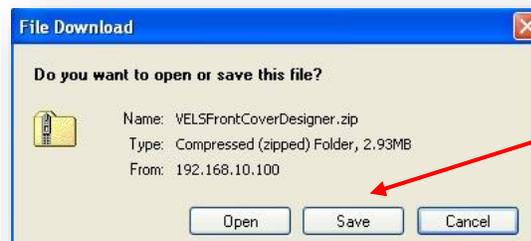
3 Locate the zip file where you saved it. Double click to open folder.

Extract the files before the next step.

VELSFrontCoverDesigner.zip

4   Double click on the **setup.exe** file.

5   If .NET 4.0 has not been installed on this machine, you will be prompted to install it.

Click on **Accept** to start setup.

If .NET 4.0 has already been installed, you will not see this window. Go to Step 7.

6   Files required to install .NET 4.0 will now be downloaded. This should only take a few minutes.

7   Click on **Next** and follow the Installer Wizard setup guide to install VELS Front Cover Designer on your computer.
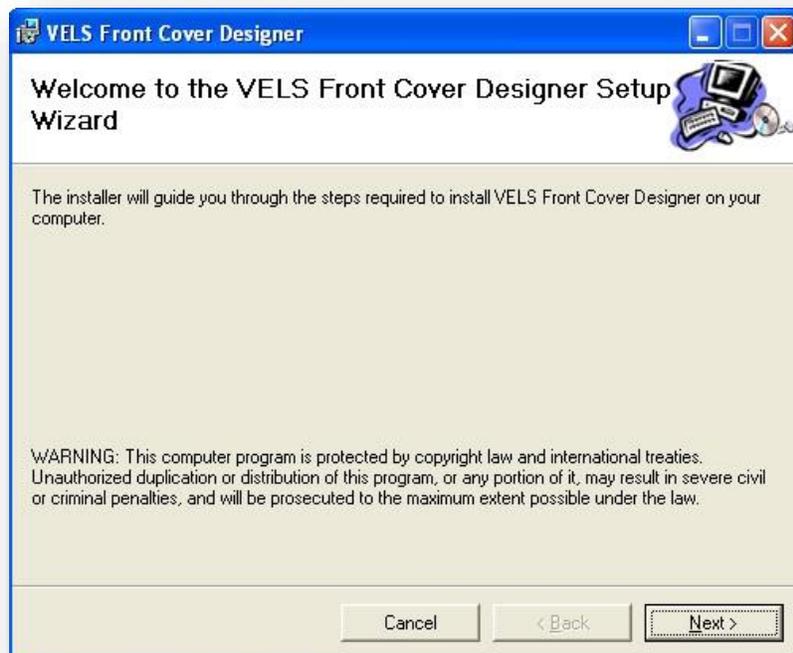
8 Click on **Next** to continue the install process.
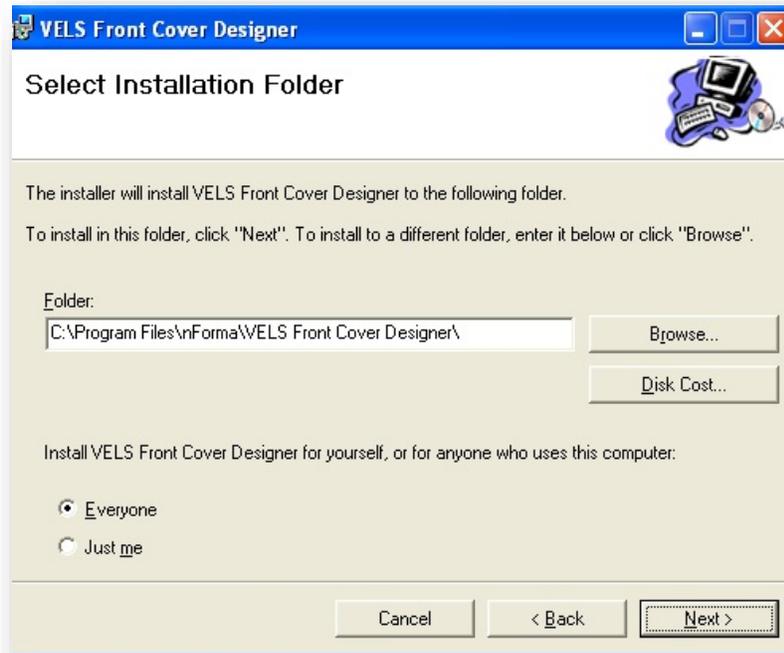
9 Once installed, open the **VELS Front Cover Designer** program.
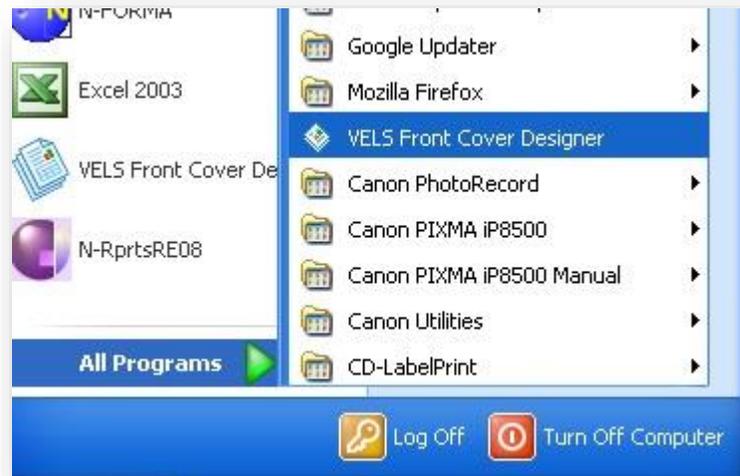
10 When the program is first opened a blank page appears.
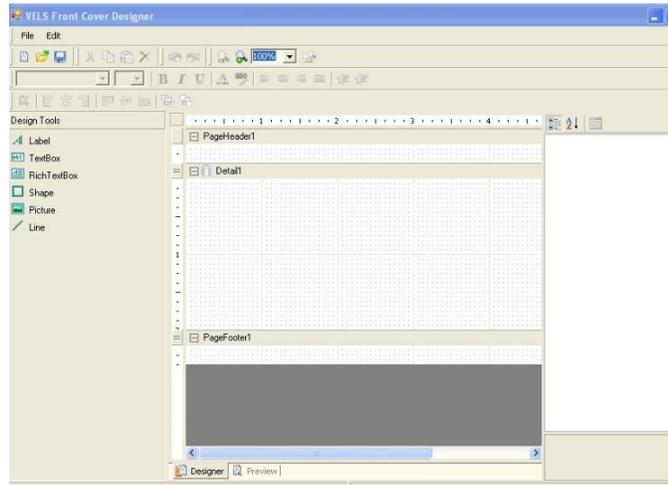
11 Go to **File** and select **Open.**
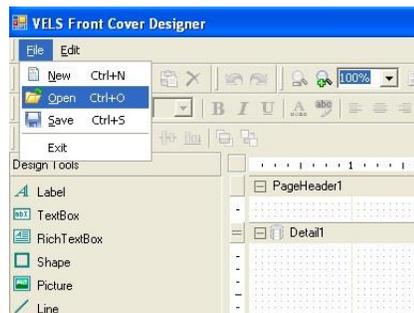
12 You can open your current Front Cover if you have already designed one OR

Locate the **VELS Report Covers** folder. This will be located on your local c:\ drive in My Documents.

Find the file named **FrontCover_Default.rpx** and click **Open**.
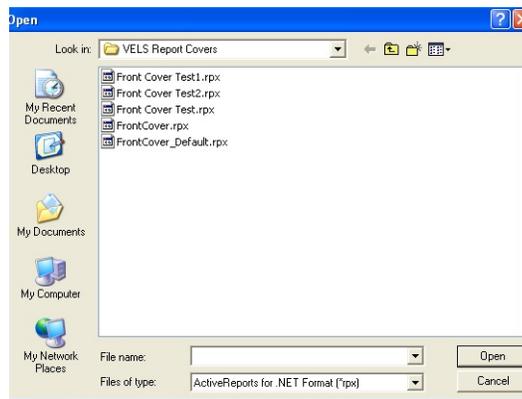
This is the default front cover. It is advisable to save this cover under a new name, keeping the original as a backup.

13 To add a Home Group field to your front cover, create a **TextBox** and drag to a location of your choice.
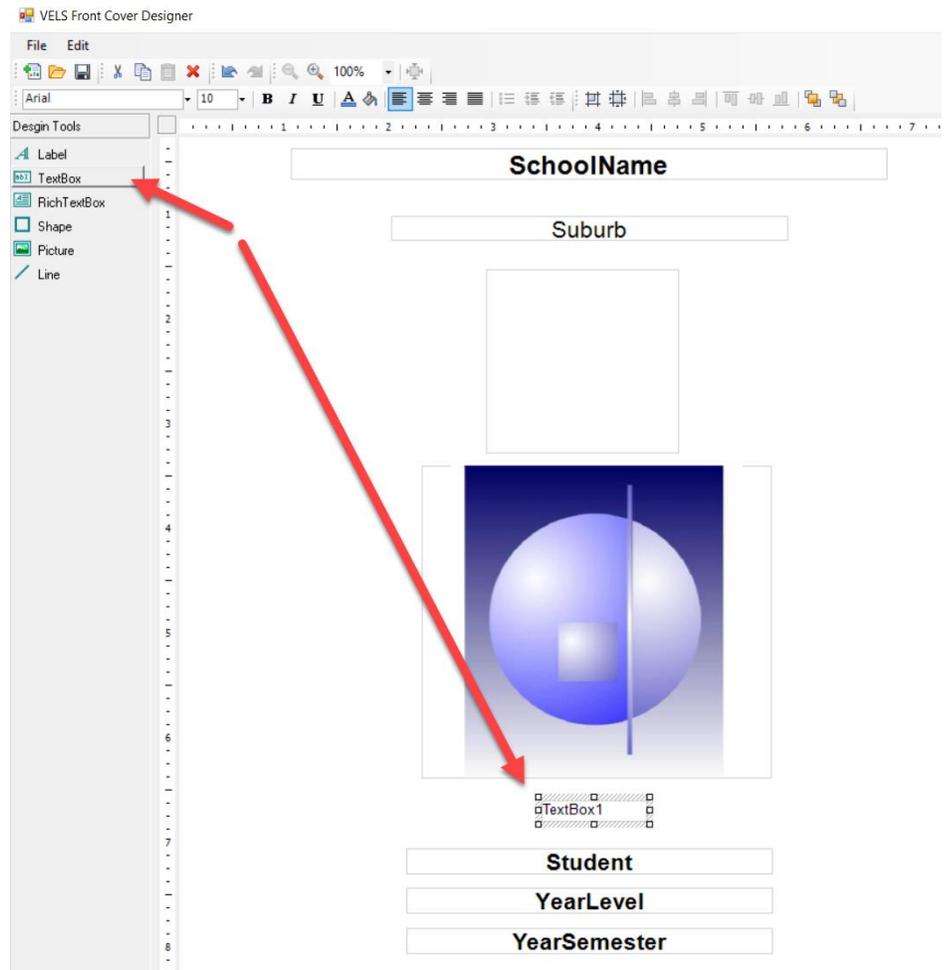
14 Format the text to suit your needs.
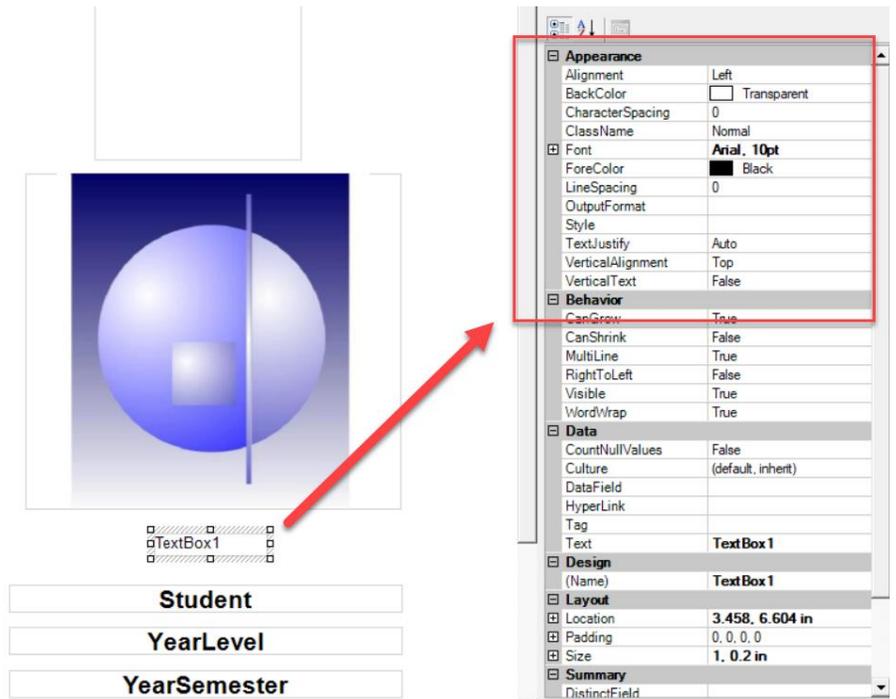
15	In the DataField section, copy and paster the following code:

="Home Group "+HomeGroup

NOTE: There is a space after Home Group

16	This step is optional:

If you would like the Text Box to be given an appropriate name, instead of "TextBox1", in the Text field, enter the label you would like. This label name will not be printed on the reports.

17	Now you can upload your Front Cover file via the **Student Report Layout** page.