

Print or view a class list

1. On the Home Page select 'Maintain Students / Class List'.

		Ноп	e nReports	nRoll nV
School Config -	Maintain Users	Assign Teachers To Home Groups	Naintain Students	s / Class List

- 2. Select the required year level and home group under 'Select Students'.
- 3. Select List All from the drop down box to view or print the whole class.
- 4. Click on Class List or Class List by Gender.

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Year 2016 V			up Year Lev 2 V	-									Class	ss List <u>: List</u> : List By Gen	<u>der</u>	
Stude	ent List —															g Size: 10 ▼
<u>STKey</u>	<u>VSN</u>	<u>First Name</u>	<u>Last Name</u>	<u>Preferre</u> <u>Name</u>	ed <u>Enrolı</u> <u>Date</u>	ment s	ev :	<u>Date Of</u> <u>Birth</u>	<u>Home</u> <u>Group</u>	<u>Year</u> Level	Indigenou Cod e	^s Edit	First Aid Attr	Full Time / Part Time	Student Profile	ActiveStudent
	<u>VSN</u> 555555550	<u>First Name</u> Katie	<u>Last Name</u> Kanga			2	<u>ex</u>			<u>Year</u> Level 2	Indigenou Code N	s Edit	Aid	/ Part	Student	ActiveStudent
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000 002 003 001 Add	555555550 555555555 555555553	Katie Paul Rosie	Kanga Penguin Rosella Wallaby	Name		<u> </u>	F M F M	Birth 21/04/2008 14/09/2008 23/10/2008 17/08/2008	Group AW AW AW	2 2 2 2 2	N N N N		Aid Attr	/ Part Time F 🖉 F 🖉	Profile Profile Profile	ActiveStudent